

Hospitals Advisory Committee Agenda



Location:	Board Room Level 1 Hockin Building Waikato Hospital Pembroke Street HAMILTON		
Date:	18 November 2020	Time:	10.45am

Committee Members:	Mr A Connolly, Deputy Commissioner (Chair) Dame K Poutasi, Commissioner Mr C Paraone, Deputy Commissioner Emeritus Professor M Wilson, Deputy Commissioner Ms TP Thompson-Evans, Chair Iwi Māori Council Ms R Karalus Dr P Malpass Mr J McIntosh Mr F Mhlanga Ms G Pomeroy Ms J Small Mr D Slone Mr G Tupuhi
In Attendance:	Mr K Whelan, Crown Monitor Dr K Snee, Chief Executive Executive Directors as necessary

Next Meeting Date:	24 February 2021	
Contact Details:	Phone: 07 834 3622	

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Hospitals Advisory Committee Agenda



Item

1. [Apologies](#)
2. **INTERESTS**
 - 2.1 [Schedule of Interests](#)
 - 2.2 Conflicts Related to Items on the Agenda
3. **MINUTES AND MATTERS ARISING**
 - 3.1 [Minutes \(draft\): 23 September 2020](#)
4. **EXECUTIVE DIRECTOR HOSPITAL AND COMMUNITY SERVICES**
5. **PRESENTATIONS**
 - 5.1 [Cardiology](#)
6. **DECISIONS**
7. **DISCUSSION**
8. **GENERAL BUSINESS**
 - 8.1 [2021 Meeting Schedule](#)
9. **CLOSE MEETING (Next Meeting: 24 February 2021)**



Apologies



Interests

SCHEDULE OF INTERESTS FOR HOSPITALS ADVISORY COMMITTEE MEETINGS TO NOVEMBER 2020

Dame Karen Poutasi

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Network for Learning	Non-Pecuniary	None	
Daughter, Consultant Hardy Group	Non-Pecuniary	None	
Son, Health Manager, Worksafe	Non-Pecuniary	None	
Chair, Kapiti Health Advisory Committee	Non-Pecuniary	None	
Co-Chair, Kāpiti Community Health Network Establishment Governance Group	Non-Pecuniary	None	
Chair, Wellington Uni-Professional Board	Non-Pecuniary	None	
Chair, COVID-19 Vaccine and Immunisation Governance Group	Non-Pecuniary	None	

Mr Andrew Connolly

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Board member, Health Quality and Safety Commission	Non-Pecuniary	None	
Southern Partnership Group	Non-Pecuniary	None	
Employee, Counties Manukau DHB	Non-Pecuniary	None	
Member, Health Workforce Advisory Board	Non-Pecuniary	None	
Crown Monitor, Southern DHB	Non-Pecuniary	None	
Member, MoH Planned Care Advisory Group	Non-Pecuniary	None	

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Note 3: Roles within the Waikato DHB are recorded but are by definition not conflicts and for practical purposes, non-pecuniary.

Mr Chad Paraone

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Independent Chair, Bay of Plenty Alliance Leadership Team	Non-Pecuniary	None	
Independent Chair, Integrated Community Pharmacy Services Agreement National Review (stepped down from role from December 2020 to March 2021)	Non-Pecuniary	None	
Strategic Advisor (Maori) to CEO, Accident Compensation Corporation	Non-Pecuniary	None	
Maori Health Director, Precision Driven Health (stepped down from role from October 2020 to March 2021)	Non-Pecuniary	None	
Committee of Management Member and Chair, Parengarenga A Incorporation	Non-Pecuniary	None	
Director/Shareholder, Finora Management Services Ltd	Non-Pecuniary	None	
Member, Transition Unit (Health & Disability System Reform), Department of Prime Minister and Cabinet)	Non-Pecuniary	None	

Emeritus Professor Margaret Wilson

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Waikato Health Trust	Non-Pecuniary	None	
Co-Chair, Waikato Plan Leadership Group	Non-Pecuniary	None	

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Ms Te Pora Thompson-Evans

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Attendee, Commissioner meetings, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Iwi Maaori Council, Waikato DHB	Non-Pecuniary	None	
Iwi Maaori Council Representative for Waikato-Tainui, Waikato DHB	Non-Pecuniary	None	
Iwi: Ngāti Hauā	Non-Pecuniary	None	
Member, Te Whakakitenga o Waikato	Non-Pecuniary	None	
Co-Chair, Te Manawa Taki Governance Group	Non-Pecuniary	None	
Te Manawa Taki Iwi Relationship Board	Non-Pecuniary	None	
Maangai Maaori, Hamilton City Council	Non-Pecuniary	None	
Community Committee	Non-Pecuniary	None	
Economic Development Committee	Non-Pecuniary	None	
Hearings & Engagement Committee	Non-Pecuniary	None	
Director, Whai Manawa Limited	Non-Pecuniary	None	
Director/Shareholder, 7 Eight 12 Limited	Non-Pecuniary	None	
Director/Shareholder, Haua Innovation Group Holdings Limited	Non-Pecuniary	None	
Member, Waikato-Tainui Koiora Strategy Panel	Non-Pecuniary	None	
Maaori Coordination Lead - Waikato Group Emergency Coordination Centre	Non-Pecuniary	None	

Dr Paul Malpass

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Fellow, Australasian College of Surgeons	Non-Pecuniary	None	
Fellow, New Zealand College of Public Health Medicine	Non-Pecuniary	None	
Trustee, CP and DB Malpass Family Trust	Non-Pecuniary	None	
Daughter registered nurse employed by Taupo Medical Centre	Non-Pecuniary	None	
Daughter employed by Access Community Health	Non-Pecuniary	None	

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Mr John McIntosh

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Community Liaison, LIFE Unlimited Charitable Trust (a national health and disability provider; contracts to Ministry of Health; currently no Waikato DHB contracts)	Non-Pecuniary	None	
Coordinator, SPAN Trust (a mechanism for distribution to specialised funding from Ministry of Health in Waikato_	Non-Pecuniary	None	
Trustee, Waikato Health and Disability Expo Trust	Non-Pecuniary	None	

Ms Rachel Karalus

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Aere Tai Pacific Midland Collective	Non-Pecuniary	None	
Member, Waikato Plan Regional Housing Initiative	Non-Pecuniary	None	
Chief Executive Officer, K'aute Pasifika Trust	Non-Pecuniary	None	

Ms Gerri Pomeroy

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Co-Chair, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Trustee, My Life My Voice	Non-Pecuniary	None	
Waikato Branch President, National Executive Committee Member and National President, Disabled Person's Assembly	Non-Pecuniary	None	
Member, Enabling Good Lives Waikato Leadership Group, Ministry of Social Development	Non-Pecuniary	None	
Member, Machinery of Government Review Working Group, Ministry of Social Development	Non-Pecuniary	None	

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Hospitals Advisory Committee Meeting 18 November 2020 (Public) - Interests

Co-Chair, Disability Support Service System Transformation Governance Group, Ministry of Health	Non-Pecuniary	None
Member, Enabling Good Lives National Leadership Group, Ministry of Health	Non-Pecuniary	None

^aMr Fungai Mhlanga

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Employee, Department of Internal Affairs (DIA) - Office of Ethnic Communities	Non-Pecuniary	None	
Trustee, Indigo Festival Trust	Non-Pecuniary	None	
Member, Waikato Sunrise rotary Club	Non-Pecuniary	None	
Trustee, Grandview Community Garden	Non-Pecuniary	None	
Volunteer, Waikato Disaster Welfare Support Team(DWST) - NZ Red Cross	Non-Pecuniary	None	
Volunteer, Ethnic Football Festival	Non-Pecuniary	None	

Mr David Slone

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Director and Shareholder, The Optimistic Cynic Ltd	Non-Pecuniary	None	
Trustee, NZ Williams Syndrome Association	Non-Pecuniary	None	
Trustee, Impact Hub Waikato Trust	Non-Pecuniary	None	
Employee, CSC Buying Group Ltd	Non-Pecuniary	None	
Advisor, Christian Supply Chain Charitable Trust	Non-Pecuniary	None	

^a The following statement has been requested for inclusion - All the comments and contributions I make in the Committee meetings are purely done in my personal capacity as a member of the migrant and refugee community in Waikato. They are not in any way representative of the views or position of my current employer (Office of Ethnic Communities/Department of Internal Affairs).

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Ms Judy Small

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Director, Royal NZ Foundation for the Blind	Non-Pecuniary	None	

Mr Glen Tupuhi

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Iwi Maori Council, Waikato DHB	Non-Pecuniary	None	
Board member, Hauraki PHO	Non-Pecuniary	None	
Board member , Te Korowai Hauora o Hauraki	Non-Pecuniary	None	
Chair Nga Muka Development Trust, a representation of Waikato Tainui North	Non-Pecuniary	None	
Waikato marae cluster	Non-Pecuniary	None	

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Minutes and Matters Arising

WAIKATO DISTRICT HEALTH BOARD
Minutes of the Hospitals Advisory Committee held on 23 September 2020
commencing at 11.08am

Present: Mr C Paraone (Chair)
Professor M Wilson
Ms R Karalus
Dr P Malpass
Mr J McIntosh
Ms G Pomeroy
Dame K Poutasi
Mr D Slone
Ms J Small

In Attendance: Dr K Snee, Chief Executive
Ms T Maloney, Executive Director – Strategy, Investment and Transformation
Ms S Hayward, Acting Executive Director – Hospital and Community Services
Mr N Hablous, Company Secretary
Ms T Thompson-Evans
Gabby Reynolds, Clinical Nurse Director, Oncology
Dr Nina Scott, Clinical Director – Māori Health
Riki Nia Nia, Executive Director – Māori, Equity and Health Improvement
Dr Gary Hopgood, Chief Medical Officer
Professor Diane Sarfati, Cancer Control Agency
Dawn Wilson, Cancer Control Agency
Claire Tahu, Chief Advisor – Allied Health
Nick Wilson, Director – Communications

ITEM 1: APOLOGIES

Resolved

THAT the apologies from Mr F Mhlanga, Mr A Connolly and Mr G Tupuhi are accepted.

ITEM 2: INTERESTS

2.1 Register of Interests

Mr C Paraone advised there are amendments required to his interests and he will email the minute secretary with these.

2.2 Conflicts relating to items on the Agenda

No conflicts of interest relating to items on the agenda were foreshadowed.

ITEM 3: MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

3.1 Waikato DHB Hospitals Advisory Committee: 24 June 2020

Resolved
THAT

The minutes of the Waikato DHB Hospitals Advisory Committee held on 24 June 2020 are confirmed as a true and correct record.

3.2 Matters Arising

Nil

ITEM 4: Executive Director – Hospital and Community Services

Ms Hayward provided a verbal update to the Committee.

On 28 August 2020 MRSA was identified in the neonatal unit. The Ministry of Health and national neonatal units have been notified. 24 babies and 11 mothers were affected. There were also a number of staff who were found on swabbing to have been infected. Presently only 5 babies remain in the unit. A second round of swabbing is underway, including all staff assigned to the unit. From Sunday 27 September 2020, babies that were taken out of the unit will begin to come back, all going well.

The CIMS structure had been initiated for a 3 hour period on the day of the meeting to allow computerised systems based in Caro Street to be brought back to the hospital campus.

There are no COVID19 cases presently in the Waikato Hospital.

The presentations from the Cancer Control Agency at today's earlier meeting would be circulated. Committee members were invited to email through any queries/questions for response.

Members provided feedback:

- Ms J Small – would like to see the CCA getting information out before someone is formally diagnosed with cancer, to raise awareness and this information should also be accessible (not just written material). Ms Maloney will feed this back to the DHB relevant teams and CCA.
- Ms G Pomeroy – there is nowhere for long term survivors of cancer with compromised health to go for support. As we move to more people surviving long term there needs to be consideration as to what good quality of life looks like. There are generally negative consequences of treatment. Ms Hayward will initiate discussions regarding this and feedback to the Committee.
- Mr P Malpass – noted that COVID19 secondary conditions may cause a similar need to that of oncology patients, eg long term side effects and ongoing medical conditions.

ACTIONS:

- Ms Maloney will feed to relevant teams and CCA regarding early information on cancer and accessible options.
- Ms Hayward will initiate discussions regarding support for long term cancer survivors and improving quality of life.

Resolved

THAT

The updates from around the table are noted.

ITEM 5: PRESENTATIONS

5.1 Cancer

Provided during the Community and Public Health Advisory Committee meeting.

5.2 Clinical Governance

Dr G Hopgood provided a verbal report.

Corporate and clinical governance cannot be managed as separate entities. Work is underway to build a corporate clinical partnership in order to provide meaningful data to those who generate the health care events. The governance framework has been to the Executive Leadership Team and the Commissioners.

ACTIONS:

- The high level document and terms of reference will be circulated to the Committee members.

ITEM 6: DISCUSSION

Nil

ITEM 7: GENERAL BUSINESS

There was no General Business to discuss.

ITEM 8: DATE OF NEXT MEETING

9.1 18 November 2020

Chairperson: Mr Chad Paraone

Date: 23 September 2020

Meeting Closed: 11.30am



Executive Director Hospital and Community Services

The Executive Director's report will be available on 16 November.



Presentations

The presentation on Waikato DHB's Cardiology will be available on 16 November.



Decisions



Discussion



General Business

STATUTORY COMMITTEE MEETINGS



Schedule for 2021

Board Room, Level 1, Hockin building, Waiora Waikato Hospital

Meetings held fourth Wednesday of the month, starting at 9am and concluding 11.30am

DATE	GOVERNANCE MEETING
24 February 2021	Statutory Committee Meetings (Community & Public Health Advisory Committee/Disability Support Advisory Committee and Hospitals Advisory Committee)
28 April 2021	Statutory Committee Meetings (Community & Public Health Advisory Committee/Disability Support Advisory Committee and Hospitals Advisory Committee)
23 June 2021	Statutory Committee Meetings (Community & Public Health Advisory Committee/Disability Support Advisory Committee and Hospitals Advisory Committee)
25 August 2021	Statutory Committee Meetings (Community & Public Health Advisory Committee/Disability Support Advisory Committee and Hospitals Advisory Committee)
27 October 2021	Statutory Committee Meetings (Community & Public Health Advisory Committee/Disability Support Advisory Committee and Hospitals Advisory Committee)

Our Vision: Healthy People. Excellent Care

Our Values:

People at heart – **Te iwi Ngakaunui**
 Give and earn respect – **Whakamana**
 Listen to me talk to me – **Whakarongo**

Fair play – **Mauri Pai**
 Growing the good – **Whakapakari**
 Stronger together – **Kotahitanga**



Next Meeting: 24 February 2021