

Hospitals Advisory Committee Agenda



Location:	Board Room Level 1 Hockin Building Waikato Hospital Pembroke Street HAMILTON		
Date:	23 September 2020	Time:	10.45am

Committee Members:	Mr A Connolly, Deputy Commissioner (Chair) Dame K Poutasi, Commissioner Mr C Paraone, Deputy Commissioner Emeritus Professor M Wilson, Deputy Commissioner Ms TP Thompson-Evans, Chair Iwi Māori Council Ms R Karalus Dr P Malpass Mr J McIntosh Mr F Mhlanga Ms G Pomeroy Ms J Small Mr D Slone Mr G Tupuhi
In Attendance:	Mr K Whelan, Crown Monitor Dr K Snee, Chief Executive Executive Directors as necessary

Next Meeting Date:	18 November 2020	
Contact Details:	Phone: 07 834 3622	

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Hospitals Advisory Committee Agenda



Item

1. Apologies
2. **INTERESTS**
 - 2.1 Schedule of Interests
 - 2.2 Conflicts Related to Items on the Agenda
3. **MINUTES AND MATTERS ARISING**
 - 3.1 Minutes 24 June 2020
4. **EXECUTIVE DIRECTOR HOSPITAL AND COMMUNITY SERVICES**
5. **PRESENTATIONS**
 - 5.1 Cancer (this presentation will follow on from others dealing with our Cancer model of care and wont follow the order of this agenda)
 - 5.2 Clinical Governance
6. **DECISIONS**
7. **DISCUSSION**
8. **GENERAL BUSINESS**
9. **CLOSE MEETING (Next Meeting: 18 November 2020)**



Apologies



Interests

SCHEDULE OF INTERESTS FOR HOSPITALS ADVISORY COMMITTEE MEETINGS TO SEPTEMBER 2020

Dame Karen Poutasi

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Network for Learning	Non-Pecuniary	None	
Daughter, Consultant Hardy Group	Non-Pecuniary	None	
Son, Health Manager, Worksafe	Non-Pecuniary	None	
Chair, Kapiti Health Advisory Committee	Non-Pecuniary	None	
Chair, Wellington Uni-Professional Board	Non-Pecuniary	None	

Mr Andrew Connolly

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Board member, Health Quality and Safety Commission	Non-Pecuniary	None	
Southern Partnership Group	Non-Pecuniary	None	
Employee, Counties Manukau DHB	Non-Pecuniary	None	
Member, Health Workforce Advisory Board	Non-Pecuniary	None	
Crown Monitor, Southern DHB	Non-Pecuniary	None	
Member, MoH Planned Care Advisory Group	Non-Pecuniary	None	

Mr Chad Paraone

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Note 3: Roles within the Waikato DHB are recorded but are by definition not conflicts and for practical purposes, non-pecuniary.

Hospitals Advisory Committee Meeting 23 September 2020 (Public) - Interests

Member, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None
Independent Chair, Bay of Plenty Alliance Leadership Team	Non-Pecuniary	None
Independent Chair, Team Rotorua Alliance Leadership Team	Non-Pecuniary	None
Independent Chair, Integrated Community Pharmacy Services Agreement National Review	Non-Pecuniary	None
Strategic Advisor (Maori) to CEO, Accident Compensation Corporation	Non-Pecuniary	None
Maori Health Director, Precision Driven Health	Non-Pecuniary	None
Board member, Sport Auckland	Non-Pecuniary	None
Committee of Management Member and Chair, Parengarenga A Incorporation	Non-Pecuniary	None
Director/Shareholder, Finora Management Services Ltd	Non-Pecuniary	None

Emeritus Professor Margaret Wilson

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Deputy Commissioner, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Community and Public Health and Disability and Support Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Waikato Health Trust	Non-Pecuniary	None	
Co-Chair, Waikato Plan Leadership Group	Non-Pecuniary	None	

Ms Te Pora Thompson-Evans

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Attendee, Commissioner meetings, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Finance Risk and Audit Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Iwi Maaori Council, Waikato DHB	Non-Pecuniary	None	
Iwi Maaori Council Representative for Waikato-Tainui, Waikato DHB	Non-Pecuniary	None	
Iwi: Ngāti Hauā	Non-Pecuniary	None	
Member, Te Whakakitenga o Waikato	Non-Pecuniary	None	
Co-Chair, Te Manawa Taki Governance Group	Non-Pecuniary	None	
Te Manawa Taki Iwi Relationship Board	Non-Pecuniary	None	
Maangai Maaori, Hamilton City Council	Non-Pecuniary	None	
Community Committee	Non-Pecuniary	None	
Economic Development Committee	Non-Pecuniary	None	

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Hospitals Advisory Committee Meeting 23 September 2020 (Public) - Interests

Hearings & Engagement Committee	Non-Pecuniary	None
Director, Whai Manawa Limited	Non-Pecuniary	None
Director/Shareholder, 7 Eight 12 Limited	Non-Pecuniary	None
Director/Shareholder, Haua Innovation Group Holdings Limited	Non-Pecuniary	None
Member, Waikato-Tainui Koiora Strategy Panel	Non-Pecuniary	None
Maaori Coordination Lead - Waikato Group Emergency Coordination Centre	Non-Pecuniary	None

Dr Paul Malpass

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Fellow, Australasian College of Surgeons	Non-Pecuniary	None	
Fellow, New Zealand College of Public Health Medicine	Non-Pecuniary	None	
Trustee, CP and DB Malpass Family Trust	Non-Pecuniary	None	
Daughter registered nurse employed by Taupo Medical Centre	Non-Pecuniary	None	
Daughter employed by Access Community Health	Non-Pecuniary	None	

Mr John McIntosh

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Community Liaison, LIFE Unlimited Charitable Trust (a national health and disability provider; contracts to Ministry of Health; currently no Waikato DHB contracts)	Non-Pecuniary	None	
Coordinator, SPAN Trust (a mechanism for distribution to specialised funding from Ministry of Health in Waikato_	Non-Pecuniary	None	
Trustee, Waikato Health and Disability Expo Trust	Non-Pecuniary	None	

Ms Rachel Karalus

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Aere Tai Pacific Midland Collective	Non-Pecuniary	None	
Member, Waikato Plan Regional Housing Initiative	Non-Pecuniary	None	
Chief Executive Officer, K'aute Pasifika Trust	Non-Pecuniary	None	

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Ms Gerri Pomeroy

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Co-Chair, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Trustee, My Life My Voice	Non-Pecuniary	None	
Waikato Branch President, National Executive Committee Member and National President, Disabled Person's Assembly	Non-Pecuniary	None	
Member, Enabling Good Lives Waikato Leadership Group, Ministry of Social Development	Non-Pecuniary	None	
Member, Machinery of Government Review Working Group, Ministry of Social Development	Non-Pecuniary	None	
Co-Chair, Disability Support Service System Transformation Governance Group, Ministry of Health	Non-Pecuniary	None	
Member, Enabling Good Lives National Leadership Group, Ministry of Health	Non-Pecuniary	None	

^aMr Fungai Mhlanga

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Employee, Department of Internal Affairs (DIA) - Office of Ethnic Communities	Non-Pecuniary	None	
Trustee, Indigo Festival Trust	Non-Pecuniary	None	
Member, Waikato Sunrise rotary Club	Non-Pecuniary	None	
Trustee, Grandview Community Garden	Non-Pecuniary	None	
Volunteer, Waikato Disaster Welfare Support Team(DWST) - NZ Red Cross	Non-Pecuniary	None	
Volunteer, Ethnic Football Festival	Non-Pecuniary	None	

^a The following statement has been requested for inclusion - All the comments and contributions I make in the Committee meetings are purely done in my personal capacity as a member of the migrant and refugee community in Waikato. They are not in any way representative of the views or position of my current employer (Office of Ethnic Communities/Department of Internal Affairs).

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Mr David Slone

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Director and Shareholder, The Optimistic Cynic Ltd	Non-Pecuniary	None	
Trustee, NZ Williams Syndrome Association	Non-Pecuniary	None	
Trustee, Impact Hub Waikato Trust	Non-Pecuniary	None	
Employee, CSC Buying Group Ltd	Non-Pecuniary	None	
Advisor, Christian Supply Chain Charitable Trust	Non-Pecuniary	None	

Ms Judy Small

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Consumer Council, Waikato DHB	Non-Pecuniary	None	
Director, Royal NZ Foundation for the Blind	Non-Pecuniary	None	

Mr Glen Tupuhi

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Iwi Maori Council, Waikato DHB	Non-Pecuniary	None	
Board member, Hauraki PHO	Non-Pecuniary	None	
Board member, Te Korowai Hauora o Hauraki	Non-Pecuniary	None	
Chair Nga Muka Development Trust, a representation of Waikato Tainui North Waikato marae cluster	Non-Pecuniary	None	

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Minutes and Matters Arising

WAIKATO DISTRICT HEALTH BOARD

Minutes of the Hospitals Advisory Committee held on 24 June 2020 commencing at 10.45am

Present: Mr A Connolly, Deputy Commissioner (Chair)
Dame K Poutasi, Commissioner
Mr C Paraone, Deputy Commissioner
Emeritus Professor M Wilson, Deputy Commissioner
Ms R Karalus
Dr P Malpass
Mr J McIntosh
Ms G Pomeroy
Ms J Small
Mr D Slone
Mr G Tupuhi

In Attendance: Mr K Wheelan, Crown Monitor
Dr K Snee, Chief Executive
Ms L Singh, Executive Director – Hospital and Community Services
Ms T Maloney, Executive Director – Strategy, Investment and Transformation
Ms C Tahu, Chief Advisor – Allied Health, Scientific and Technical
Ms K Yeo, Deputy Chief Nurse
Mr N Wilson, Director - Communications

ITEM 1: APOLOGIES

**Resolved
THAT**

The apology from Ms TP Thompson-Evans and Mr F Mhlanga is accepted.

ITEM 2: INTERESTS

2.1 Register of Interests

Ms R Karalus advised that she has recently been appointed as Trustee to the Momentum Community Foundation.

Mr P Malpass advised there are minor amendments required to his interests and he will email the minute secretary with these.

2.2 Conflicts relating to items on the Agenda

No conflicts of interest relating to items on the agenda were foreshadowed.

ITEM 3: MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

3.1 Waikato DHB Hospitals Advisory Committee: 26 February 2020

**Resolved
THAT**

The minutes of the Waikato DHB Hospitals Advisory Committee held on 26 February 2020 are confirmed as a true and correct record.

ITEM 4: EXECUTIVE DIRECTOR HOSPITAL AND COMMUNITY SERVICES

4.1 COVID-19 Response

Ms L Singh spoke to the presentation as provided in the agenda.

- An overview of the CIM structure was provided for Committee members to understand how we worked it through the COVID-19 response. The situation was dynamic, so the approach changed constantly.
- Partnering with Waikato Tainui occurred early. It was found that as the testing started and the case definition was applied, inequities started to grow. Concerns were discussed with Waikato Tainui and good initiatives to address disparities were applied.
- There was not enough connection in the Pacifica and Muslim communities, particularly around cultural sensitivities in dealing with the death of a relative.
- Mental health feedback has been positive. The DHB has maintained momentum in this space and has embedded modified models of care.
- Technology was distributed to high needs families with no access to it, to enable good telehealth. This will be the new norm for the future.
- Prior to COVID-19 some secondary care clinicians were resistant to using telehealth, however the recent experience has helped change their view.
- Mental health and violence issues will be considered as part of the recovery process.
- NGO providers, and the application of flexibility to their contracts and funding, played a big part in helping people stay well, as providers were responding to where the need was. We need to ensure our contracts going forward allow that flexibility.
- The DHB team are working through the backlog of missed appointments and procedures. Weekend and twilight theatre sessions are occurring, as is outsourcing. It is envisaged that the backlog should be worked through in next 6 months.

Resolved

THAT

The updates from around the table are noted.

ITEM 5: DECISIONS

Nil

ITEM 6: DISCUSSION

6.1 COVID-19 Recovery Approach

Ms Maloney advised the Committee that the Recovery Plan includes three phases. One is to review what we did, what happened and try to understand the complex system. The second phase is around restoration and reset – the new normal is happening to a certain extent, but it is difficult for the DHB to continue to be as agile as it was during the response. A lot of work is happening with the surge in assessment and swabbing over last 10 days. The third phase is reconfiguration and innovation, with a lot of this work focused on the community. Ms Maloney advised that she attends a Network of Networks meeting that has a connected approach with other agencies for psychosocial and financial recovery for the Waikato.

**Resolved
THAT**

The Committee notes the content of this report including:

- The prevalence of diabetes in the Waikato;
- The inequities in outcomes for Maori with diabetes;
- The allocation of funding for diabetes services;
- The continuum of diabetes services; and
- The proposed next steps for Model of Care development.

ITEM 7: INFORMATION

Nil

ITEM 8: GENERAL BUSINESS

There was no General Business to discuss.

ITEM 9: DATE OF NEXT MEETING

- 9.1 26 August 2020
Mr A Connolly advised his apologies in advance for this meeting.

Chairperson: Mr A Connolly, Deputy Commissioner

Date: 23 June 2020

Meeting Closed: 11.30 am



Executive Director Hospital and Community Services



Presentations

Slides for Cancer presentation will be available on the day of the committee meeting

Slides for Clinical Governance presentation will be available on the day of the committee meeting



Decisions



Discussion



General Business



Next Meeting: 18 November 2020