Preceptor Course Application

FOR: Registered Nurses Waikato DHB region Age-related residential care

APPLICANT (please print clearly)	
Name:	
Position title	Nursing Council registration number
Date of Preceptor Course your are applying for:	

CONTACT DETAILS	
Telephone • work: • home • mobile Email address:	work address: home address:
Current Study:	
Post graduate study already gained:	

Does your facility run a Nurse Entry to Practice Programme?	Yes ☐ No ☐
Does your facility provide clinical experience for undergraduate nurses?	Yes ☐ No ☐
Does attending this course fit with your career plan/appraisal goals?	Yes ☐ No ☐
How will you use the knowledge gained by attending this course?	
Applicant Signature	date

MANAGER SUPPORT	
Manager/Nurse Manager supports application	Yes ☐ No ☐
Manager/Nurse Manager agrees to study leave	Yes ☐ No ☐
Manager/Nurse manager: how do you expect the Registered Nurse to use the knowledge gained?	
Name Signature	date

NOTE: the cost of this course will be re-charged if the staff member does not attend or complete the course without good cause.

Nurse Preceptor Course Application Process

Waikato District Health Board funded services (Age-related Residential Care)

A nurse preceptor is a "*person who teaches inspires serves as a role model and supports the growth and development of an individual (the novice) for a fixed and limited amount of time with the specific purpose of socialising the novice into a new role*" (morrow 1984)

Effective preceptors benefit organisations, preceptees and preceptors through, encouraging and supporting professional practice, ensuring individualised learning and development and increasing nursing confidence. This leads to increased job satisfaction, retention of skilled nurses and recruitment of new nurses. Having a formally trained preceptor is a requirement of running a Nurse Entry to Practice programme and adds value to the undergraduate experience.

Preceptor training programme

Provided by Waikato Institute of Technology (Wintec) School of Health, at level 7 (degree level) the course consists of:

- Two on-campus study days (Hamilton)
- Completion of a workbook
- Preparation of a presentation to teach a skill
- Total 50 hours study commitment,

Course costs

This course costs $200 and is funded by Waikato District Health Board for Registered Nurses working in Age-related residential care in the Waikato DHB region (i.e. no direct cost to facilities or staff). Facilities will only be charged for this course if staff fail to attend or complete the course (workbook must be completed) for anything other than exceptional circumstances.

Application process:

1. Discuss becoming a nurse preceptor for your facility with your manager/nurse manager, to ensure organisational support
2. Complete the application form
3. Document managers/nurse managers support of application by completion of application form.
4. Send the completed form to Nicola Mckenzie, Professional Development Unit, Waikato Hospital Campus, Pervical Flats, PO Box 3200, 17 Ohaupo Road, Hamilton
5. Nicola will confirm you acceptance onto the course
6. The Professional Development Unit will post you a work book and an introductory letter from Wintec 3 weeks before the course starts.
7. **Part 1a of the work book must be completed before the start of the course.**

Further information **including course dates** contact Nicola Mckenzie T: 07 839 88 99 Ext:23559 M:021 2415802
E: nicola.mckenzie@waikatodhb.health.nz