

Instructions for completing direct debit form



Direct Debit payment for your Meals on Wheels is a simple, safe, convenient and reliable method.

HOW IT WORKS

Every second week you will receive an invoice for the previous fortnight. All you will need to do is check the amount, if it is correct then you do not need to do anything.

Approximately 5 days after you receive the invoice, the bank will automatically transfer your fortnightly payment to Waikato Hospital.

Please do not alter the arrangements with the bank if you go on holiday or take a break from Meals on Wheels. We only charge for meals delivered – NO meals delivered means NO charges.

HOW TO COMPLETE THE DIRECT DEBIT AUTHORITY

ACCOUNT INFORMATION

Name of Account

BANK ACCOUNT FROM WHICH PAYMENTS TO BE MADE

2 digits	4 digits	7 digits	2 digits
Bank	Branch Number	Account Number	Suffix

Name of my Bank

INFORMATION TO APPEAR ON MY/OUR BANK STATEMENT

Payer Particulars Payer Code

Date

Authorised Signatures

If you need to discuss this, please call 07 839 8899 ext 98121.